

## Partner Billing Options Available

Depending on the level of 'transparency' you wish to have between WebCentral, your business and your customers, and how you would prefer to administer the billing for your customers, we have two different billing methods available to our Partners: Consolidated Billing and Rebate Billing. Each of these methods is discussed in more detail below.

### CONSOLIDATED BILLING (DEFAULT)

Consolidated Billing is the default billing option that all Partners are automatically assigned to when they join the WebCentral Partner Program.

Consolidated Billing allows Partners to receive a single monthly invoice which provides a breakdown of all the services they have been billed for during that period, and is calculated at the appropriate discounted rate depending on their Gold, Silver or Bronze Partner Level status. To view more detail about the services and amounts listed in the consolidated invoice, Partners are also able to access a comprehensive, downloadable report of this data in CSV format from inside their Partner Control interface.

Upon receipt of the invoice and calculation of each individual customers' charges for the period from the details provided in the CSV file in Partner Control, Partners will then need to invoice each of their customers at either their own retail price (which may include other services that they may wish to bundle together), or they may wish to on - bill at WebCentral's RRP.

#### **IMPORTANT NOTE: Using Consolidated Billing**

If using the Consolidated Billing method, the financial responsibility for payment of your customers' services rests with you. You will be liable to pay all invoices WebCentral issues, regardless of whether or not you have received payment of your own invoices from your end customers.

### REBATE BILLING

Rebate billing gives Partners the ability to resell WebCentral products and receive a discount depending on their Gold, Silver or Bronze Partner Level status, but effectively 'outsource' the billing (ie. sending of invoices, billing - related customer communications, and collection of monies etc) to WebCentral. Under this billing method, the customer is charged WebCentral's recommended retail price directly by WebCentral and, upon receiving a payment from the customer, the Partner is rebated the applicable discount according to their Partner Level.

Partners are provided with a 'Recipient Generated Invoice' that is sent with their rebate cheque, which contains a breakdown of all invoices rebated during that period. A detailed, downloadable report of this data in CSV format is also available in Partner Control.

#### **Want to use this billing method?**

As Rebate Billing is not the default billing option, you will need to request that this billing method be activated on your Partner account by contacting WebCentral's Sales & Service Team on 1800 662 226, Monday to Friday between 7:00am to 8:00pm AEST.